



Job Title:	Landman	Department/Group:	Land Department
Location:	Kingfisher OK, 73750	Position Type:	Full Time Employee, Field Landman
Level/Salary Range:	\$65,000-\$85,000 salary, plus office and travel expenses (Federal Mileage Rate)	Travel Required:	yes
Date Posted:		Posting Expires:	
External Posting URL:			
Internal Posting URL:			
Applications Accepted By:			
FAX OR EMAIL: +1 303-222-1201 abarnes@iofina.com Subject Line: Landman Position		MAIL: iofina Resources, Inc. Attn: Forest Dorn 8480 E Orchard Rd Greenwood Village, CO 80111	
Job Description			
<p>ROLE AND RESPONSIBILITIES</p> <ul style="list-style-type: none"> • Negotiate Brine Water/Iodine Leases, SUAs, ROWs • Draw up Leases/Agreements and Payment Forms from templates. • Determine Ownership from Title Opinions and/or County Records • Assist with Title Examination and Curing Titles Defects • Assist with Negotiating Business Agreements for Development and Exploration • Unitization Assistance • Land Management Support • Work flexible hours and weekends as needed. <p>QUALIFICATIONS AND EDUCATION REQUIREMENTS</p> <p>Minimum of one year of experience or education in related land work. Strong knowledge of oil and gas vocabulary, able to read and understand legal descriptions for a tract of land. Proficient at running title. Extremely organized and deadline focused with the capacity to plan, prioritize and complete multiple projects while providing regular communication and updates. Must have a reliable form of transportation and a clean driving record. Have or be able to quickly obtain an Oklahoma Notary License.</p> <p>PREFERRED SKILLS</p> <p>General Computer Skills, Proficient in Word & Excel, Negotiation Skills, Title Examination, Familiar with Courthouses and Public Record Databases, Familiar with Oil and Gas and/or Brine water Lease/Agreement language</p>			